



QUEST COUNCIL MONTHLY MEETING

Date: Tuesday, November 5, 2024
Location: 25 Broadway, Room 7-39
Time: The meeting was called to order by Quest president Donna Ramer at 2:45 p.m.

Council members in attendance: Mary Ann Donnelly, Peter Fleischman, Bob Gottfried (via Zoom), Vince Grosso, Nan McNamara, Donna Ramer, Tamara Weinberg, Ilene Winkler, Judy Winn

Council members absent: Karen Cullen, Paul Golomb

- I. **Treasurer's Report:** The following was reported by Quest Treasurer Peter Fleischman
 - Peter reported that the new approach to funds transfers with CWE is working well.
 - No new Zelle issues were reported.
 - We received the latest Holdback Report from CWE, which showed that the only disbursements were (as expected) for salary contributions for two employees.
 - YTD tuition collected is about 15k less than budget. Candidates in the pipeline or expected for the Spring semester should make up for a large portion of that.
 - Our balance sheet is in excellent shape.
- II. **Curriculum** Update sent to and reported by Donna Ramer
 - Curriculum Committee has finished the collection of courses, coordinators and blurbs for the Catalog, and has also picked the cover art.
 - For the General Meeting, the committee will report on new modes of encouraging presenters and coordinators particularly among newer members, and get a head start on the Fall curriculum.
- III. **Membership** Tamara Weinberg reported that:
 - We currently have 243 active members
 - Since the beginning of the fall semester, we have gained 22 new members.
 - Committee continues to receive inquiries about and requests to visit Quest.
 - **Motion:** Judy made a motion, which was seconded by Vince, to reduce the membership fee to \$275 for new members joining on December 1, 2024 through the end of the Spring 2025 semester. The motion passed unanimously.
- IV. **Scheduling: Bob Gottfried**
 - The scheduling committee will be meeting on Tuesday November 12 to create the schedule for Spring 2025.
 - Committee members will contact all lead coordinators of new courses and the lead coordinators of courses that have moved from their slot in Fall 2024. Once that is done, the schedule will be transmitted to the curriculum committee.
- V. **Bylaws** Bob Gottfried



- **Motion:** Bob made a motion that was seconded by Donna for Council to approve the revised draft of the bylaws (see Note below), which would be sent to all members for their review in preparation of the two Q&A sessions. The motion passed unanimously.
- Bob then reported that:
 - Wayne Cotter will send the final draft to all Quest members a few days before the November 12 & 13 lunchtime Q&A sessions so everyone has time to review.
 - The two Q&A sessions will be hybrid so anyone unable to be on site will have an opportunity to ask questions.
 - Voting to accept the bylaws will be done electronically a few days after the Q&A sessions.
- **Note:** Donna opened A special Council meeting on Zoom at 5:00 p.m. on Monday, Oct 21 during which Council members asked questions of and offered a number of suggested word changes to bylaws committee members Wayne Cotter (committee chair), Steve Allen and Lynn Vairo. This meeting was attended by Council members Karen Cullen, Mary Ann Donnelly (also a member of the bylaws committee), Peter Fleischman, Bob Gottfried (Quest VP, parliamentarian and bylaws committee member), Vince Grosso, Nan McNamara, Donna Ramer, Ilene Winkler and Judy Winn. Not in attendance: Paul Golomb and Tamara Weinberg. A revised draft was then sent to Council for their review prior to this Nov 5 meeting and was approved as noted above. The meeting was closed at 6:30 p.m.

VI. Fall General Business Meeting: Donna Ramer

- Donna will finalize the agenda and send to Council and all participants.

VII. New Business

- **Marketing & Communications**
 - **Motion:** Donna made a motion, which was seconded by Judy, to allocate an additional \$3,000 for advertising to promote the December 11 special event to attract prospective members. The motion passed unanimously.
 - **Motion 2:** Following the meeting, Donna found the committee had asked for \$5,000 (not \$3,000); the additional \$2,000 was unanimously approved by Council via an electronic vote the same day.

The next scheduled Council meeting will be at 25 Broadway on December 3, 2024, at 2:45 p.m.

Meeting adjourned: 3:25 p.m. by Donna.

Respectfully submitted, Donna Ramer, President

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