

**QUEST COUNCIL MINUTES**  
**SPECIAL MEETING**  
**Monday, August 23, 2021**

**Council Members present:** Stephanie Butler, Wayne Cotter, Mary Ann Donnelly, Arlynn Greenbaum, Nan McNamara, Penelope Pi-Sunyer, Donna Ramer and Ruth Ward.

**Council Members absent:** David Bernard, Bob Gottfried, Karen Levin and Michael Wellner

*Due to the Covid-19 pandemic shutdown, this monthly meeting was held via Zoom call. The meeting was called to order by Quest President Ruth Ward at 3:05 pm.*

Council held a special meeting to discuss the results of the survey sent to Quest membership by Vice President Wayne Cotter.

**Survey Results**

Vice President Wayne Cotter sent a survey to all full members in order to determine who would likely return to 25 Broadway and whether we should reopen on September 13 as planned.

We received a 94% response rate (193 of 205 members). A total of 98 members said they planned to come in to 25 Broadway during the first two weeks back.

Wayne Cotter will send another survey on September 6 asking members if they plan to attend specific classes during the week

of September 13. Donna Ramer suggested including a question regarding specific concerns such as the safety of public transportation.

An additional survey will be emailed on September 13 asking members if they plan to attend the Distinguished Guest Speaker's presentation on Wednesday, September 22. The guest speaker will be Musa Mayer, the daughter of artist Philip Guston. She will speak about his life and work.

Council voted unanimously for Quest to return to 25 Broadway on Monday, September 13.

### **Return to 25 Broadway Information**

- Council members Mary Ann Donnelly, Nan McNamara and Donna Ramer volunteered to affix stickers on Quest members ID cards at 9:30 am on Wednesday, September 15.
- Additional members volunteered to affix stickers on Quest members ID cards at 9:30 am on September 13th, 14th, and 15th.
- Stephanie Butler and Karen Levin will serve as hallway guides during the week of September 13 through September 15. They will greet and guide incoming Questers to the appropriate classrooms.

## **CWE Updates Regarding Fall 2021 Attendance Protocols for 25 Broadway**

President Ruth Ward will ask Davi Saroop of CWE for an update regarding the following questions:

- Will masks be required for Quest members in the two classrooms and in the auditorium?
- Will CCNY require vaccinations for its students and staff?
- Will Quest be able to open classroom windows to allow air circulation?
- Prior to the week of September 13, Donna Ramer will send President Ruth Ward specific instructions for Lead Coordinators and Quest members to follow regarding attendance purposes. CWE has asked us to take attendance (in case there is a need for contact tracing). There will be a form (called the “Daily Class Attendance” sheet). Each Lead Coordinator will ask a Co-Coordinator to appoint someone to pick up this form from the office, bring it into the classroom or auditorium and return it to the office at the end of each class.
- **New Color Copier**  
Wayne Cotter, Karen Levin, Donna Ramer and Ruth Ward will be trained on the use of the new color copier.

### **Air Purifiers**

Quest will purchase one Medify MA-25 Air Purifier with a H13 True HEPA Filter to improve the air circulation in Room 15-17. If this equipment works, we may purchase a second purifier for Room 52-53.

Please note that everything is subject to change due to the Delta variant.

The Council's next scheduled meeting is Thursday, September 9, at 4:00 pm.

*The meeting was adjourned by Ruth Ward at 3:45 pm.*

Respectfully submitted,

Karen Levin

Secretary